



## Open Lands Program - Small Grants for Community Partnering (SGCP)

## BUDGET WORKSHEET

EXAMPLE  
WORKSHEET

- 1) Break your project down into as many tasks as is reasonable and necessary (start to finish).
- 2) Use as many worksheets as you need, but be sure to place the TOTALS on the final worksheet.
- 3) Include all paid and volunteer labor. Compute volunteer labor at \$25.96/hour (the geographical average as set by The Independent Sector - [www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time))

PROJECT NAME: \_\_\_\_\_

ENTIRE PROJECT Task(s)	Project Supplies	Cost Per Item	Total Supplies Cost	Labor Required	Total Hours	Cost Per Hour	Total Labor Cost	Total Cost (Supplies & Labor)	How is this to be paid? -list source(s)
Design interpretive signs				develop designs and text	40	\$25.96	\$1,038.40	\$1,038.40	Donation by CSU students (Parks &
Fabricate signs	2 signs	500	1000				\$0.00	\$1,000.00	SGCP application
Install signs				sign install	20	\$25.96	\$519.20	\$519.20	Boy Scout Troup 123
Native shrubs	25 shrubs	2	50				\$0.00	\$50.00	Wildlife Forever Habitat Improvement
Shrub planting				plant shrubs	10	\$25.96	\$259.60	\$259.60	Boy Scout Troup 123
Irrigate shrubs				watering once a week during growing season	18 wks @ 1.5 hr per week	\$25.96	\$700.92	\$700.92	Friends of Happy Trails
								\$0.00	
<b>TOTALS FOR ENTIRE PROJECT (including grant request):</b>			<b>\$1,050.00</b>					<b>\$3,568.12</b>	
Project Total LESS the amount you are requesting from Larimer County:								<b>\$2,568.12</b>	

**What from the above list are you requesting be funded from Small Grants for Community Partnering (SGCP)?**

Task(s)	Project Supplies	Cost Per Item	Total Supplies Cost	Labor Required	Total Hours	Cost Per Hour	Total Labor Cost	Total Cost (Supplies & Labor)	How is this to be paid?
Fabricate signs	2 signs	500	\$1,000					\$1,000.00	SGCP
								\$0.00	
								\$0.00	
								\$0.00	
<b>TOTAL REQUESTED FROM LARIMER COUNTY (You must be funding/donating at least 50% of what you are asking.)</b>								<b>\$1,000.00</b>	

Example: If you are requesting \$2,000 from SGCP, the amount your group must be paying or donating must be at least \$1,000.