

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑



CLERK & RECORDER
LARIMER COUNTY 101
APRIL 2016

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Three *very distinct* departments

**RECORDING
VEHICLE LICENSING
ELECTIONS**

...and two supporting groups

**ADMINISTRATION
DISTRIBUTION CENTER**

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Recording

Nancy Testory – Manager

Statutorily:

Recording of Property Records

Clerk to the Board

Marriage/Civil Union Licenses

But also handling much more in the name of efficient government...



- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑

Recording

Just for fun...

- It all began in Greece (*hint, take care not to annoy the Clerk*)
- In modern times – it all began here
- Do you know where “Howes” Street gets its name?
- First property deed

still safely stored in our vault...

'cause that's what we're here for!



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Recording

Record Documents for Public Record

- 200 to 1100 per day
- Same day – statutory requirements
- Accuracy is critical
- Detrimental for our local Real Estate Industry
- eRecording – 67%

Deeds
Mortgages/Deeds of Trust
Foreclosure Documents
Liens
Releases of Liens
Mining Documents
Military Discharges
Marriage Licenses

and much more!



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Citizen Information Center

“Face of Larimer County”

One-Stop Shop at the Courthouse

Fleet Keys

County Park Permits

Board of Equalization Hearings

Liquor Licenses Application

Register a Pet

Register to Vote

Pay Sheriff Tickets

Notary Services

Special Event permits

Citizen Information Center	
Directory of Services	
Assessor Information	
Board of Equalization Scheduling	
Certified Copies	
Colorado Search & Rescue Cards	
Copies of Documents, Maps & Plats	
County Store	
Document Recordings	
Dog & Cat Licenses	
Elections Information	
GIS & Mapping Products	
Hazardous Waste Information	
Job Applications	
Landfill & Transfer Station Information	
Liquor Licenses	
Lost & Found	
Marriage Licenses	
Notary Public Services	
Park Permits	
Recycling Information	
Sales Tax Information	
Special Events Permits	
Veteran DD 214's	
Voter Registration & Information	
Waste Management Garbage Cans	
Education Center Tour Information	
← License Plates- Motor Vehicle, Suite 1100	
Tax Payments- Treasury, 2nd Floor	
Planning, Building & Engineering Permit Center, 3rd Floor	
Larimer County Workforce Center, 5th Floor	

In 2015, assisted nearly 9000 citizens with

non-transaction information.

Where to go in the courthouse, directions elsewhere, etc...

- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑

Citizen Information Center

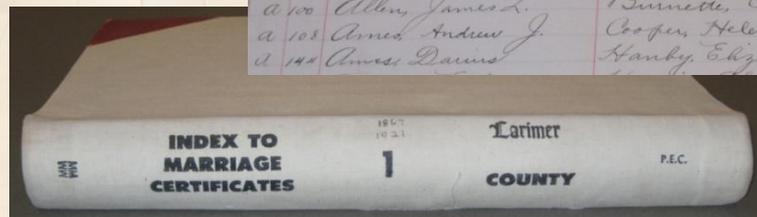
Marriage & Civil Union Licenses

- Average 2500 to 3000/year
- ML 2015 - 3109
- SS ML Since October 2014 - 272 (160 in 2015)
- CU Since January 2014 - 51 (2 in 2015)
- 60% in FC; 23% in LV; 17% in EP
- Date back to 1867

When did Colorado become a state?



Book, Page	MALE	FEMALE	Date of Marriage
a 100	Allen, James L.	Burnette, Cora E.	Dec. 26 1867
a 103	Ames, Andrew J.	Cooper, Helen May.	Oct. 5 1890
d 144	Ames, Darius	Hanky, Eliza Mrs.	Dec. 15 1875



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Citizen Information Center

One-Stop Shop for Passports!

In 2015:

- 3198 Passport Photos
- 3362 Passport Applications

Also in 2015:

- \$683,275+ in Sheriff Citation & DNR payments
- 1132 Notary Services



*What happened
in 2007?*



Five staff members are also trained to serve as CTB.

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Recording & CIC

Remember...

When applying for a passport or marriage license – arrive before 4:30 and be sure you have the documentation required – it is a process.

2017 will be a big passport year!

No need to pay third parties to get copies of your property records – you can get them directly from us for a nominal cost.

The Clerk & Recorder is NOT the Clerk of Courts.

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑



Vehicle Licensing

Pam Nielsen – Manager

Statutorily:

Titles

Registrations

Permits

Persons with Disability Registrations

Manufactured Home Transactions

Vehicle Identification Number (VIN) Inspections

Three Offices:

FC

LV

EP

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Vehicle Licensing

Just for fun...

- 1st plate issued - 1913 Black on White
- Prior to 1913 - City issued a number...
- Skier Plate - 1958
- Bi-Centennial Plate - 1976
- Started staggering plate expiration - 1977
- Plate on Demand - 2014



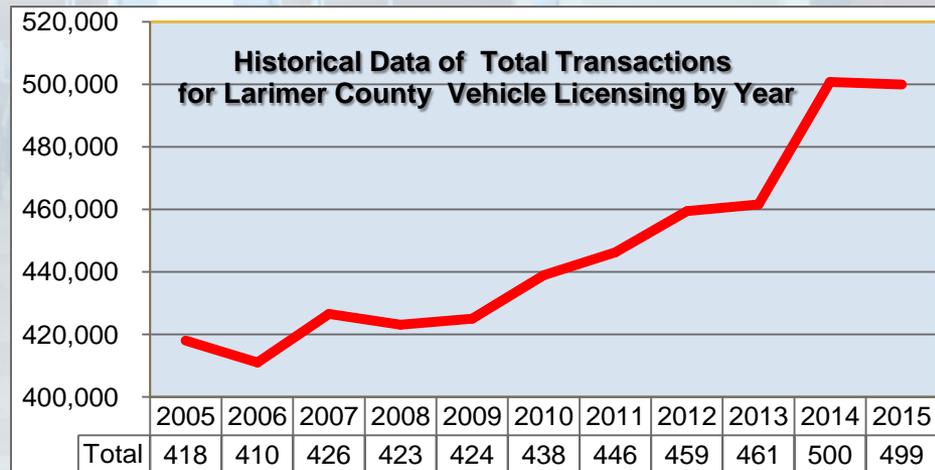
- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑

Vehicle Licensing

Why the long lines?

- Population
- Economy
- Demographics

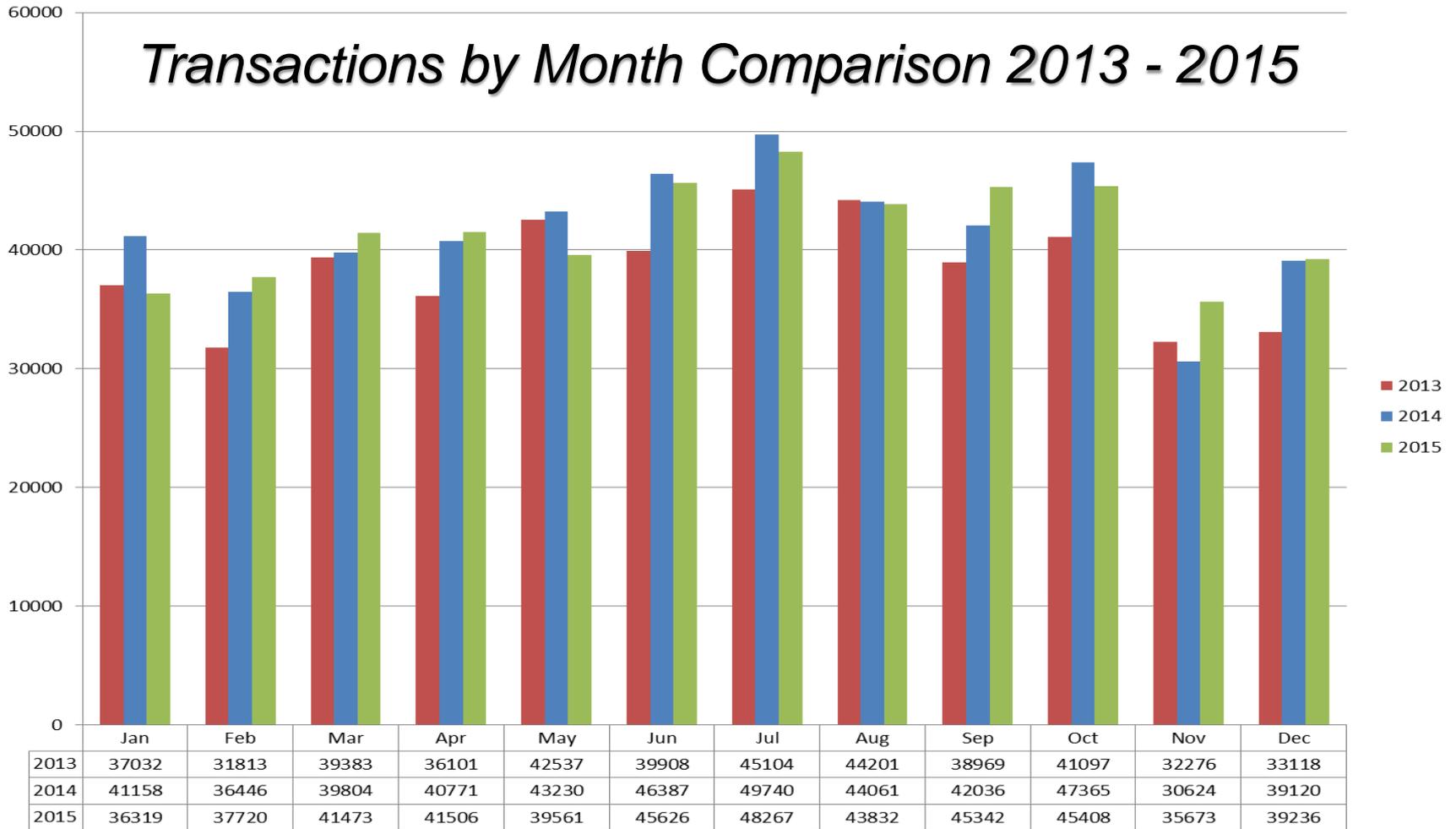


and then there are...*the bills...the bills!*

↑ Restrooms
 ↑ Motor Vehicle
 ↑ Mountain Avenue Entrance

Citizen Information Center ↑
 Clerk & Recorder ↑
 Hearing & Meeting Rooms ↑

Transactions by Month Comparison 2013 - 2015



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Vehicle Licensing

What are we doing about the lines?

Lobby Drop Box
Temp Staffing
Nimble Training

Customer Liaison
Detailed Operational Review

and even more exciting...

↑ Restrooms
 ↑ Motor Vehicle
 ↑ Mountain Avenue Entrance

Citizen Information Center ↑
 Clerk & Recorder ↑
 Hearing & Meeting Rooms ↑

Check
 Wait Time
 Remotely

Larimer.org/vehiclicensing

Larimer County

The Official Website of Larimer County, Colorado

> Departments > Clerk & Recorder > Vehicle Licensing > Wait Times

ANGELA MYERS
COUNTY CLERK
AND RECORDER

LARIMER COUNTY VEHICLE LICENSING

⌚ Hours / 📍 Locations

⌚ Wait Times

Wait Times

The posted time reflects the last person called and is not a prediction of the wait time.

Please know that wait times can vary greatly, due to the dynamic nature of customer traffic and the varying complexities that each transaction may have. Please allow more time in your schedule, as these wait times will likely fluctuate.

We make every effort to ensure your visit is quick and efficient. Being prepared with all of your documentation at the ready when your number is called will greatly improve the flow for everyone.

Current Time: 2:34:12 PM MST on Thursday April 28, 2016 - This page automatically reloads every 15 seconds.

Fort Collins Office

Transaction Type	Wait Time	Customers Waiting
Title and Registration	32 Minutes	18
Plate Renewal Only	21 Minutes	9

Total Customers Served Today: 380

Loveland Office

Transaction Type	Wait Time	Customers Waiting
Title and Registration	74 Minutes	25
Plate Renewal Only	51 Minutes	23

Total Customers Served Today: 232

CONTACT US

CONNECT WITH
ANGELA DIRECTLY

- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑

Vehicle Licensing



**Appointments
Now Available for
Vehicle Licensing!**

Don't wait in line, "bookatime" online!
www.larimer.org/bookatime

Vehicle Licensing
970-498-7878
motorv@larimer.org



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Vehicle Licensing

2015 Statistics (all offices)

- Completed 499,963 transactions
- Registered 408,650 vehicles
 - New Registrations - 83,247
 - Renewals - 325,403
 - Mail-In: 68,557 (23%)
 - On-Line: 68,043 (23%)
 - In Person: 187,724 (54%)

And, the bells...the bells...

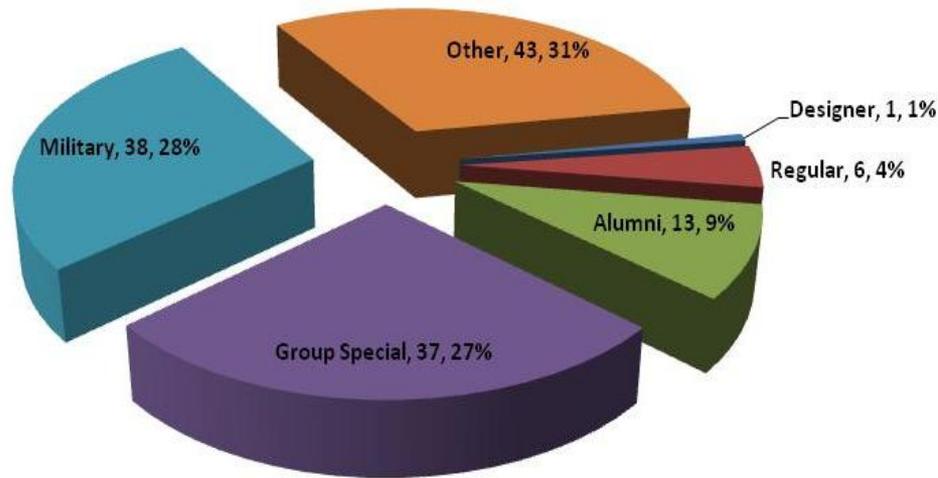
In 2015 – 246,409 calls came into our MV phone system.

- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑

License Plate Types by Category

(Total 140 plate types)



↑ Restrooms
 ↑ Motor Vehicle
 ↑ Mountain Avenue Entrance

Citizen Information Center ↑
 Clerk & Recorder ↑
 Hearing & Meeting Rooms ↑

LCMV- 14 (07/2014)

Larimer County Clerk & Recorder

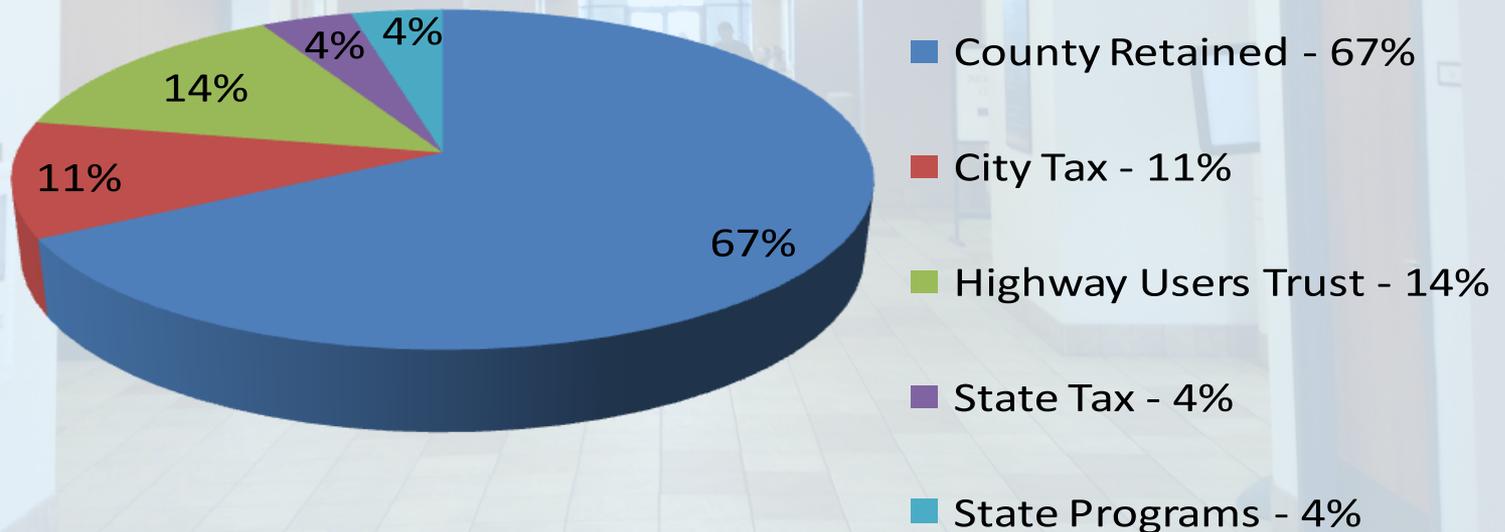
Distribution of Motor Vehicle Fees

RETAINED BY LARIMER COUNTY	REMITTED TO DEPT. OF REVENUE	
<p>Title Fees</p> <ul style="list-style-type: none"> \$ 4.00 of each Standard Title (CRS 42-6-138(1)(a)) \$ 6.50 of each Duplicate Title (CRS 42-6-138(2)(a)) \$ 5.00/\$10.00 per page Lien Filing Fees (CRS 30-1-103) \$ 2.50 Special Id or Trailer ID (CRS 42-6-138(2)(b)) \$ 1.50 Extension Fee (CRS 42-6-137(3)) <p>Ownership Tax</p> <ul style="list-style-type: none"> \$ 0.50 Of each Ownership Tax (CRS 42-3-107(22)) <p>After the \$.50 distribution is deducted the remainder is distributed to various taxing authorities by the County Treasurer</p> <p>Temporary Permits</p> <ul style="list-style-type: none"> \$ 1.60 of each Individual Permit (CRS 42-3-203(3)(a)) \$ 4.00 Processing Fee (CRS 42-1-210)(1)(a) \$ 0.25 of each Dealer Permit (CRS 42-3-203(3)(b)) <p>Sales Tax</p> <ul style="list-style-type: none"> 5% City Sales Tax Collected (governmental agreement) 3.33% State Sales Tax Collected (CRS 39-26-105 (1)(a)) 3.33% County Tax Collected (CRS 39-26-105 (1)(a)) <p>License Fees</p> <ul style="list-style-type: none"> \$ 0.70 Emission Fees (CRS 42-3-304(18)(a)) \$ 4.00 Processing Fee (CRS 42-1-210)(1)(a) \$ 2.00 Personalized Plate Fee (CRS 42-3-211(7)) \$ 1.50/\$2.50 Street Fund or County Road District (Based on place of residence) (CRS 42-3-310(1), (4)) \$ 1.00 Special Plates – Military Veterans (CRS 42-3-213(1)(b)(IV)) \$ 2.00 Special Mobile Machinery Rental Decals (CRS 42-3-107(16)(b)(I)) \$0 .05 Vendor Fee (Peace Officers Standard & Tmg (CRS 42-3- 304(24)) \$10.00 Late Fee (CRS 42-3-112) \$ 2.00 Adopt a Pet Plate (CRS 42-3- 234(4)(c)) 	<p>Title Fees</p> <ul style="list-style-type: none"> \$ 3.20 of each Standard Title (CRS 42-6-138(1)(a)) \$ 1.70 of each Duplicate Title (CRS 42-6-138(2)(a)) \$ 1.00 Special ID or Trailer ID (CRS 42-6-138(2)(b)) <p>Ownership Tax</p> <ul style="list-style-type: none"> \$ 0.50 of each Ownership Tax (CRS 42-3-107(22)) <p>Temporary Permits</p> <ul style="list-style-type: none"> \$ 0.40 of each Individual Permit (CRS 42-3-203(3)(a)) \$ 0.22 License Plate Cash Fund (CRS 42-3-301) \$ 0.25 of each Dealer Permit (CRS 42-3-203(3)(b)) <p>Sales Tax</p> <p>Remainder collected is remitted to the appropriate City, County, or State</p> <p>License Fees</p> <ul style="list-style-type: none"> \$ 1.50 Emission Fee (CRS 42-3-304(18)(b)) \$ 2.00 Emergency Medical Services (CRS 42-3-304(21)) \$10.00 Diesel Emission Fee (CRS 42-3-304(20)) \$ 7.00/\$10.00/\$12.00 State Highway System (Based on Vehicle Age) (CRS 42-3-304(9)) \$ 1.15 Special Purpose/22.85 HUTF Special Plates – Military Veterans (CRS 42-3-213(1)(b)(IV)) \$ 4.00 Motorcycle Operator Safety Fund (CRS 42-3-304(4)) \$ 0.10 Motorist Insurance Identification (CRS 42-3-304(18)(d)(I)) \$25.00 Special Plate (CRS 42-3-207(4)) \$25.00 Optional Plate (CRS 42-3-212(4)) \$25.00 Special License Plate Surcharge (CRS 42-3-312) 	<p>License Fees (cont'd)</p> <ul style="list-style-type: none"> \$ 0.11 - \$5.08 License Plate Cash Fund (CRS 42-3-301) \$3.00 Special Mobile Mach. Rental Decals (CRS 42-3-107(16)(b)(I)) \$ 0.95 POST (Peace Officers Standards and Training (CRS 42-3-304(24)) \$15.00, \$40.00, \$65.00, \$90.00 Late Fee (CRS 42-3-112) \$16.00, \$23.00, \$28.00, \$37.00, \$39.00 Road Safety Surcharge (based on weight) (CRS 43-4-804) \$13.00, \$18.00, \$23.00, \$29.00, \$32.00 Bridge Safety Surcharge (based on weight) (CRS 42-4-805) \$ 0.25 Colorado State Title and Registration System Fund (CRS 42-3-306)(14)(a) \$23.00 Adopt A Pet Plate – Pet Overpopulation Fund (CRS 42-3- 234(4)(c)) \$25.00 Breast Cancer Plate – Breast and Cervical Cancer Prevention and Treatment Fund (CRS 42-3-217.5(3)(c)) <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Office Hours and Locations</p> </div> <p>Ft Collins: 8:00 am-5:00 pm 200 W. Oak St. (970) 498-7878</p> <p>Loveland: 8:00 am-5:00 pm 205 E 6th St. (970) 679-4521</p> <p>Estes Park: 8:00 am-4:30 pm 1601 Brodie Ave. (970) 577-2025</p> 

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Funds Distribution (per Colorado Revised Statute)



↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Vehicle Licensing

Remember...

Save everyone some time, review the checklist

Registration renewal cards are sent out as a courtesy

*Mark your calendar so you know
when your tags need to be renewed!*

Renew On Line!!

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Vehicle Licensing

Renew On Line!!

darn it...there is a small additional fee to do so...

www.Larimer.org/motor v or www.colorado.gov

Never wait in line...

larimer.org/bookatime

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑



Elections

Doreen Bellfy-Manager

Statutorily:

County Election Administration

Laying the foundation for our government

and the people's voice in it...

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Just for fun...

- No excuse absentee voting - 2000
- Larimer Initiated Vote Centers - 2003
- PMIV option - 2007
- On-Line Voter Registration - 2010
- All mail ballot and same-day registration - 2013

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Four-Year Election Cycle

At least one election each year in November

- Odd Years – State, County, Municipal, *School District*,
Special Districts
- Even Years – Add...
 - Presidential (Federal)
 - Gubernatorial (State)

*Who really
conducts the
elections?*

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Primary Election Even Numbered Years

- Last Tuesday in June
- Determines party candidates for the General Election

Municipal Election Every Year

- Held by the Municipality
- April: First Tuesday after first Monday
- City Council and Mayor
- Issues and Questions for the City

Special District Election Even Numbered Years

- Held by the Special District
(Fire, Hospital, Sanitation, Water, etc.)
- May: First Tuesday after first Monday

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Voter Registration

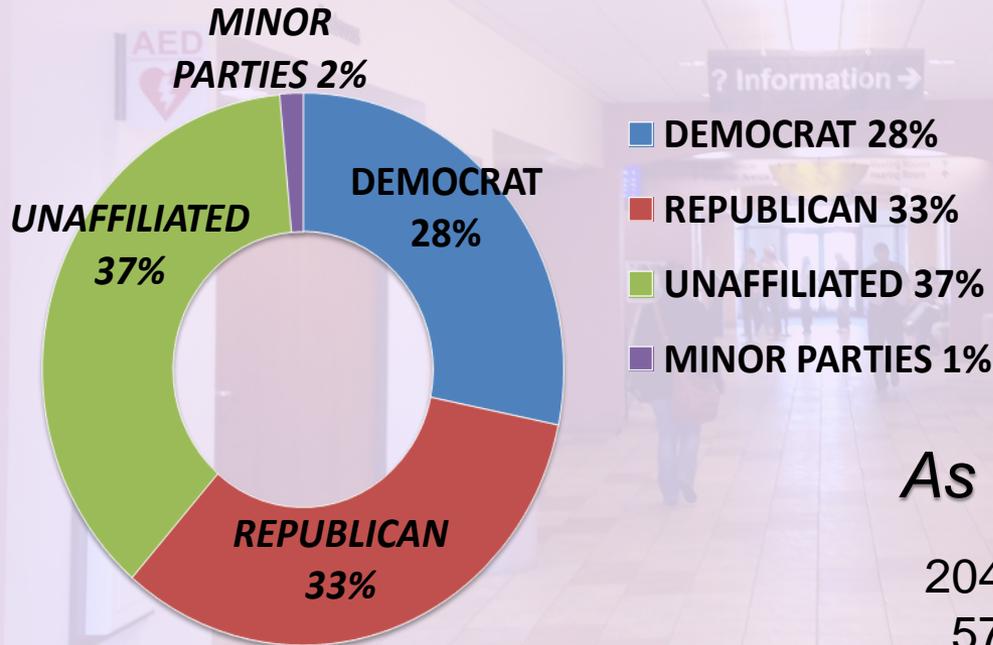
- Each voter must register individually
- Complete a voter registration form
 - Clerk's office
 - Mail, fax, email
 - Motor Voter
 - Online: www.govotecolorado.org
- VR records must be updated for address, name and party affiliation changes



The accuracy of our voter rolls is critical.

- ↑ Restrooms
- ↑ Motor Vehicle
- ↑ Mountain Avenue Entrance

- Citizen Information Center ↑
- Clerk & Recorder ↑
- Hearing & Meeting Rooms ↑



Who's Registered in Larimer County?

As of 4/1/2015:

204,394 Active Registered Voters
 57,698 Democrats
 67,805 Republicans
 76,034 Unaffiliated
 2,857 Minor Parties

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Sweeping Changes in Election Law: HB 13-1303

- All Mail Ballot
 - All are “Active” except...
- Same Day Registration
 - 22 days residency in the State of CO
 - 18 and a Citizen
 - Up to and including Election Day

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

In Colorado, it's all about voter convenience...

Early Voting – Prior to Election Day

- 8 days – Coordinated/Primary
- 15 days – General
- Now including Monday and Saturday before ED
- Sites (VSPCs)
 - 3 sites – Coordinated/Primary
 - 7 sites – General

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

In Colorado, it's all about voter convenience...

Election Day – 7 additional sites (VSPC) for General

Drop Sites – 3/7 (three offices + strategic grocery stores)

Drive-Thru on Election Day

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

2015 Coordinated Election:

- 205,344 Active Registered Voters
- 82,344 Cards Cast (including 1175+ SD)
 - Just under 1,000 voted at a VSPC (4%)
 - New Registrants (45)
 - Replacement Ballots
 - Address Changes
 - Nearly 20,000 voted Election Day
 - Approximately 33/9/58 – USPS/VSPC/Drop

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

2014 General Election:

- 203,758 Active Registered Voters
- 148,745 Cards Cast (including 600+ SD)
- Just under 10,000 voted at a VSPC (7%)
 - New Registrants (989)
 - Replacement Ballots
 - Address Changes
- Nearly 40,000 voted Election Day
- Approximately 30/30/30 – USPS/VSPC/Drop

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Exciting improvements...

24-Hour Ballot Drop Boxes (3)

Extraction Automation = Enhanced Secrecy

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Elections

Remember...

*There are no “do-overs” in an election.
Want Election Night Results? Vote early!
Mail or drop your own ballot.
NEVER sign someone else’s ballot.
Consider being an Election Judge!*

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

Administration and DC

Clerk & Recorder
Accounting
HR/Payroll
System Support
Distribution Center

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑

And the Future...

- New Recording System – Go Live in June!
- Document Visibility Online
- Continued Preservation/Restoration Efforts
- Legislation & Election Rule updates
- Automation in Elections
- Replacement of Elections Tabulation System
- VL Plates/Renewals by Phone
- New VL System – Statewide – 2018

↑ Restrooms
↑ Motor Vehicle
↑ Mountain Avenue Entrance

Citizen Information Center ↑
Clerk & Recorder ↑
Hearing & Meeting Rooms ↑



We are on the front lines for you.