



## LARIMER COUNTY WORKS POLICY

<b>Title:</b>	TAG Payments: Lump-Sum Grant		
<b>Effective Date:</b>	1-1-98	<b>Page: 1 of</b>	2
<b>Desk:</b>	EC & FAP	<b>Revision:</b>	
<b>Reference:</b>	LCWC P&P 02-118	<b>BCC Approval on:</b>	1-26-98
<b>Agency Letters:</b>			
<b>Regulations:</b>	3.615.6		

### BACKGROUND:

The state passed regulations that allows county departments to give TAG grants in monthly payments or in a lump-sum up to, but not to exceed the TAG grant multiplied by 6 months.

Larimer County has chosen this as an option for certain eligible applicants and participants. All households being considered for a lump-sum payment cannot have any prior sanctions, household error recoveries or Intentional Program Violation disqualifications against any member of the assistance unit. This option is to be used for three purposes: 1) to avoid unnecessary Monthly Reporting paperwork, 2) to avoid interruption of an employability plan and, 3) as a diversion to prevent applicants from becoming dependent on TAG.

### POLICY:

#### Caretaker Relatives:

1. The caretaker relative, who is not a mandatory member of the assistance unit and has chosen not to be included, must have received AFDC or TAG for at least 6 consecutive months and the situation must be stable (i.e., household comp is not expected to change and care and control of the minor(s) has been demonstrated).
  - a. Care and control can be demonstrated by a notarized statement from the minor's parent or other legal document indicating that the caretaker relative has care and control and a statement from the caretaker indicating when the living arrangement began and how long the situation is expected to continue.
  - b. The caretaker relative voluntarily agrees to the lump-sum.

#### Child Support:

1. Individuals that receive sporadic child support payments (use previous 6 month's payment history) which when received causes the assistance unit to become ineligible and interrupts an

employability plan which is being monitored by an ETS employment Coach may be considered for a lump-sum TAG payment.

2. Individuals that the child support unit receives a new order on which would cause the assistance unit to become ineligible may also be considered for a lump-sum TAG payment in order to prevent interruption of a employment plan with ETS which is being monitored by an Employment Coach.
  - a) The lump-sum payment will not exceed 3 months and will be voluntarily agreed upon by the participant.
  - b) If the child support exceeds the TAG and the supportive service expenditures, the TAG case will be closed and no lump-sum will be given.

**Employed Individuals:**

1. Applicants who are job attached and are eligible for a TAG payment in the month of application who have a stable situation, demonstrate the ability to budget and have a verifiable one time need such as relocation costs or employment related expenses may be considered for a lump-sum TAG payment.
  - a) Lump-sums can be up to, but will not exceed 3 months of the TAG payment.

**Other:**

1. Household's who demonstrate a clear and reasonable need for a lump-sum may be considered for this option. However, all of these requests will be approved or denied by the Supervisor after the situation has been staffed with all the effected parties and the individual has met or meets the required number of federal work component hours.

**Recoveries:**

1. Recoveries are **NOT** done when the household becomes ineligible for the TAG payment solely because of employment or unearned income.
2. Recoveries must be done when a sanction occurs. The TAG tech will calculate a recovery for the percentage that would have been imposed and for the first possible month just as if the participant was receiving a monthly TAG payment. For example: Mary receives a lump-sum of \$1,068 for the months of January through March 1998 and she fails to cooperate with IV-D. The tech receives a sanction request on 1/12/98. A recovery of 25% of the monthly grant of \$356 (\$89) would be established for the month of February 1998 and the sanction would be entered into the sanction menu. If Mary did not cooperate with IV-D by the negative action deadline in February another recovery would be established for March 1998 for 50% of the monthly grant.
3. Recoveries will also be completed when the household composition changes from the original size. The recovery is for the individual's share of the grant and for all months in which the individual was not a member of the unit on the 1<sup>st</sup> day of the month.