

## CBOE HEARING REQUEST SLIP

PLEASE COMPLETE THIS SLIP  
AND RETURN WITH YOUR  
NOTICE OF DETERMINATION

Property Owner Name: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Schedule/Parcel Number: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Dates/Times you (or your agent) are UNAVAILABLE: \_\_\_\_\_

\* Please note that all hearings will be conducted between July 15th and August 5th, in accordance with C.R.S. 39-8-101.

If you wish to select your hearing date and time, you must appear, in person, at the Larimer County Courthouse at 200 W. Oak Street in Fort Collins, with your Notice of Determination. We cannot schedule hearings by phone or fax. Due to statutory deadlines, hearings cannot be rescheduled. If you fail to appear for any reason, the hearing will proceed, a decision will be made, and you will be notified of further appeal options.

All signed Notices of Determination and CBOE Hearing Request Slips for Real Property (vacant/improved land, residential homes, and commercial buildings) must be postmarked or received in our office by 5:00pm on July 15, 2015. All signed Notices of Determination and CBOE Hearing Request Slips for Personal Property (furnishings, machinery, office equipment, etc.) must be postmarked or received in our office by 5:00pm on July 22, 2015.

You will be notified in writing of the date, time, and location of your hearing. Your hearing notice will be mailed to the address listed on the front of your Notice of Determination within two business days of receiving this CBOE Hearing Request and your Notice of Determination.

For further information, please refer to the accompanying pamphlet, visit our website at <http://www.larimer.org/clerk/clerk/boe.htm>, call 970-498-7838, or email at [CBOEAdmin@larimer.org](mailto:CBOEAdmin@larimer.org).