



# CRIMINAL JUSTICE SERVICES DIVISION

## Alternative Sentencing Department

2307 Midpoint Drive

Fort Collins, Colorado 80525

Community Service (970) 980-2600 FAX (970) 980-2610  
Workender (970) 980-2652 / Midweek (970) 980-2651 FAX (970) 980-2610  
Work Release (970) 980-2640 FAX (970) 980-2610  
Electronic Home Detention (970) 980-2680 FAX (970) 980-2610  
Pretrial (970) 498-7530 FAX (970) 498-7532

### Workender Work Program Basic Information Sheet

Your criminal history will be reviewed to determine if you will be allowed to participate in the Workender Program. Offenders will be considered ineligible for the Workender Program if any of the felony convictions listed here have been present in the previous 5 years: Used, possessed or threatened the use of a deadly weapon, Felony Menacing, Murder, First/Second Degree Assault, Aggravated Robbery, First Degree Arson/Burglary, Felony Sexual Assault.

You will be required to pay a weekly program fee of \$25 due weekly, payable by cash, debit/credit card or money order. If you are on Probation and fail to appear, and then are reinstated by your Probation Officer, you will be charged a \$30.00 reinstatement fee. Please bring the exact amount of cash. Money orders must have name and case number printed on them and made payable to Alternative Sentencing. All Workender Program fees are **NON-REFUNDABLE**.

**YOU MUST REPORT IN PERSON BY 8:00 AM ON YOUR START DATE**  
**REPORT TO: ALTERNATIVE SENTENCING LOCATED AT**  
**2307 MIDPOINT DRIVE, FORT COLLINS CO 80525**  
**DOOR 3 / WORKENDERS**

You are required to be in attendance **EACH Saturday, Saturday overnight (unless otherwise notified) and Sunday** of your court ordered sentence. Doors open at 7:30 a.m. Saturday for check in and your attendance is required by 8:00 a.m. You must arrive drug and alcohol free. A test for alcohol will be administered. Any positive reading will result in your sentence being transferred to the Jail. If an emergency arises making it impossible for you to attend, you **MUST** call 980-2652 before Friday, or 980-2650 on Saturday between 7:00 a.m. and 9:00 a.m. Unless otherwise notified by the court, you will be released by 5:00 pm Sunday. You will need to arrange transportation to accommodate these times. You will only be excused for medical, family or personal emergencies that can be verified and documented. Any unexcused absence will result in failure to comply and your sentencing judge will be notified. You will be provided with a dinner on Saturday and breakfast and sack lunch on Sunday.

1. **You MUST bring:**

- a. A copy of your court paperwork
- b. Your own clothing. The Workender Program is a working program. You should wear clothing in which you can work and get dirty. Be sure clothing is appropriate for the current and forecasted weather conditions. Sandals are not appropriate and are not allowed at the work site. Work boots, tennis shoes, and gloves are recommended.
- c. Sleeping bag or similar bedding
- d. Basic toiletries (Toothbrush, toothpaste, towel, shampoo/soap)
- e. You must bring a lunch for Saturday
- f. Picture Identification (Driver's License or I.D. Card)

2. **You MAY bring:**

- a. A small cooler to store your lunch
- b. Cigarettes
- c. Change for soda and candy machines
- d. Prescription drugs labeled in your name, in their original containers and Over-the-counter medications in their original containers. Narcotics are not permitted to be taken
- e. Appropriate reading material (**NO** sexually explicit, drug use paraphernalia material, content or photos.) Staff will deem appropriateness.
- f. Any electronic device with camera or video recording capability is **PROHIBITED**

**ASD IS NOT RESPONSIBLE FOR ANY LOST, DAMAGED OR STOLEN PROPERTY**