



CRIMINAL JUSTICE SERVICES DIVISION

Alternative Sentencing Department

2307 Midpoint Drive

Fort Collins, Colorado 80525

Community Service (970) 980-2600 FAX (970) 980-2610

Workender (970) 980-2652 / Midweek (970) 980-2651 FAX (970) 980-2610

Work Release (970) 980-2640 FAX (970) 980-2610

Electronic Home Detention (970) 980-2680 FAX (970) 980-2610

Pretrial (970) 498-7530 FAX (970) 498-7532

Work Release Basic Information and Frequently Asked Questions

The Larimer County Work Release Program is funded in large part by offender fees. The **minimum daily rate** is \$18.00 per day. Depending on your income, that fee can be raised to as much as \$40.00 per day. Your daily rate is based on your hourly rate of pay or, if salaried, your hourly equivalency. Those making \$18.00 per hour or less will pay \$18.00 per day. Any offender making more than that will pay a daily rate equivalent to one hour's work (i.e. someone making \$25.00 per hour would pay \$25.00 per day) up to a **maximum** of \$40.00 per day.

All offenders in the Larimer County Work Release Program are **subject to daily breath testing and/or random drug monitoring through urinalysis**. Offenders required to do similar testing through other agencies are still required to comply with both Work Release testing and any other testing, unless specifically released from such an obligation by the other agency. Offenders needing to comply with testing for other agencies will be allowed out of work release for that purpose.

Your **current charges and criminal history will be reviewed to determine your eligibility for the work release program**. Certain convictions, both current and past, may preclude your participation in the Larimer County Work Release Program.

During your sentence, you will live at the Larimer County Work Release Program. **You will be released only for work, school, court ordered or legal obligations, medical/mental health appointments, and religious services (once approved)**.

Failure to abide by Larimer County Work Release Program rules and regulations can result in the sentence being continued at the Larimer County Jail as straight time.

Three meals per day are provided to all Work Release offenders. No outside food or drink is permitted.

All bedding and linens will be provided. You may bring in one, standard sized, pillow of your own.

You are responsible for providing your own washcloth, towel, BATTERY-operated alarm clock, and personal hygiene items such as toothbrush, toothpaste, hairbrush, razor, soap, shampoo, etc. No items containing alcohol (Scope, Listerine, etc) are permitted.

You will wear your own clothing while in the work release program- there is no jail uniform.

Cash-operated laundry is available (offenders must provide their own detergent- no bleach allowed)

Work Release is not responsible for lost or stolen property

Self-employed offenders are permitted into the Larimer County Work Release Program. Such offenders will be required to submit documentation that may include: business formation paperwork, taxes, contracts, bank statements, or any other documentation proving the legal formation and conduct of the business.

FREQUENTLY ASKED QUESTIONS

Q: Is there visitation in work release?

A: Typically visitation is permitted twice per week, during evening hours. The days and times vary depending on which housing area you are placed in. Housing placement will not be determined until an offender reports to begin the sentence. Unlike the jail visitation system, work release offenders sign up for visitation times and communicate that information to their visitors. Visitors are NOT able to schedule visitation with work release offenders through the jail visitation system.

Q: What if I am unemployed?

A: Offenders are permitted to search for work while in work release. Such work seeking is supervised by work release staff, and restrictions may be placed on the days, times, and/or places offenders look for work. Even if unemployed, offenders are still responsible for payment of daily fees. Failure to pay daily fees may result in sanctions including possible removal from the work release program, and placement at the Larimer County Jail for the duration of the sentence.

Q: Is there a sliding scale for fees?

A: No. The minimum daily rate is 18.00 per day, and can be as much as 40.00 per day, depending on income.

Q: When do I start?

A: All sentenced offenders MUST attend a regularly scheduled orientation session within 14 days of sentencing. Orientations are held Monday-through Friday (excluding county holidays) at 8:00 am at the Alternative Sentencing Department. At the orientation, offenders will be given a date to report to begin their sentence, as well as receive detailed instructions and information regarding the work release program.

Q: I have a criminal record. Can I still participate in the work release program?

A: All work release applicants are screened for charges and convictions that indicate a pattern of criminal misconduct inappropriate for a non-secure jail program. Such charges/convictions include, but are not necessarily limited to:

Homicide

Felony Assault

Sexual Assault

Arson

Multiple Misdemeanor Assaults

Escape

Any conviction in which a weapon was used or threatened to be used

Appropriateness for the work release program will be determined at the orientation session. Any offenders deemed initially ineligible will be reviewed by the ASD management team and a final decision made on their eligibility. Offenders deemed ineligible will serve their sentence as straight jail time.

Q: Can I bring my medications into work release?

A: Yes. All prescription medication that offenders take MUST be turned into work release staff who will make it available as prescribed. Only current prescriptions prescribed to the offender will be permitted. Any sample medications must be accompanied by a physician's prescription. Over the counter medication that is brought into work release must be turned in as well, and must be in the original container in which it came.

Q: Can I have a lap top computer?

A: Offenders may have a lap top computer if they can prove necessary and legitimate school or business use for it. Approval must be gained by work release staff upon intake for the use of a lap top computer.

Q: What about my cell phone?

A: Cell phones may be accessed in a designated part of the facility, subject to some restrictions. Cell phones may never be in the dorm area, and thus cannot be used as an alarm clock.

Q: What hours am I allowed to work?

A: Larimer County Work Release is a 24 hour facility. You may work whatever shift or schedule that your employer may require of you. Offenders are limited to no more than 12 hours out of the facility per day, which applies to all activities. Offenders whose work, class, or treatment schedules exceed 12 hours in a day should restructure their days prior to reporting to work release to accommodate this requirement.

Q: What am I allowed to be out of the facility for?

A: Release is permitted for anything that is required for work, school, legal obligations, religious services or medical appointments. Other leave requests may be considered on a case by case basis by appropriate program staff.

Q: Do I get any “free time” while in work release.

A: There is no free time while in the Larimer County Work Release Program. Offenders are housed at the facility unless permitted leave for any of the above reasons.

Q: Do I get any good time while in work release?

A: Offenders are granted one day off their sentence for every 15 days served in the program while they remain compliant with Work Release fees. Offenders may earn up to one good day for every three days worked in the Alternative Sentencing kitchen or may earn community service hours for working in the kitchen as well. Some restrictions may apply.

Q: What about Mail?

A: The address for offender mail is:

Offender Name
Larimer County Work Release
2307 Midpoint Dr
Fort Collins, Co 80525

Offenders with longer sentences or who do not have anyone to drop their mail off to them may want to consider forwarding their mail as above. This can be done at any US Post Office. **Offenders are never allowed to return home to check mail, pay bills, etc.**

Q: Do I have access to medical or mental health care?

A: Offenders are allowed to leave work release to seek medical or mental health aid. However, any such appointments or sessions are exclusively at the offender's expense. Alternative Sentencing does not provide or recommend any medical or mental health care professionals to offenders in ASD programs.

Q: What time will I be released on my last day?

A: All Offenders are released at 7:00 AM on the last day of their sentence, barring unforeseen events which may delay the release.