

**LARIMER COUNTY PROPOSAL #P15-41
WASTE CHARACTERIZATION STUDY
SOLID WASTE DEPARTMENT
THURSDAY, MARCH 3RD, 2016 2:00 P.M.**

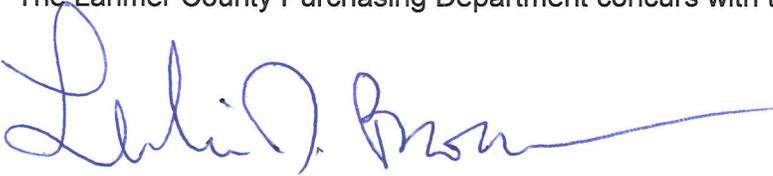
Proposals to consider contracting with a consultant to perform a waste characterization study for the Larimer County Solid Waste Department were accepted on Thursday, March 3rd, 2016 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Les Brown, Purchasing Agent, and recorded by Debbie Trujillo, Department Specialist. The following proposals were received:

Tetra Tech, Inc.
Sloan Vazquez, LLC, dba Sloan Vazquez McAfee
Kessler Consulting, Inc.
MidAtlantic Solid Waste Consultants, LLC (MSW Consultants)

No decision of award was made pending review and recommendation by the Larimer County Solid Waste Department.

The Larimer County Solid Waste Department reviewed the proposals and recommends accepting the proposal from Sloan Vazquez, LLC, dba Sloan Vazquez McAfee in the not-to-exceed amount of \$84,140.00, as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Heather MacMillan
Purchasing Director

FOR

HEATHER MACMILLAN, PURCHASING DIRECTOR



Carol L. Block, Financial Services Director
For the Board of Larimer County Commissioners



PURCHASING
DEPARTMENT

TO: Stephen Gillette, Solid Waste Director
Edward Enriquez, Assistant Director Solid Waste

FROM: Les Brown, Purchasing Agent II

DATE: 3/3/2016

SUBJECT: P15-41, Waste Characterization Study

Transmitted for your review and recommendation, are the proposals received to consider contracting with a consultant to perform a waste characterization study for the Larimer County Solid Waste Department. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Cost
2. Firm Capability
3. Consultant and Key Staff Experience and Qualifications
4. Approach
5. Firm Availability

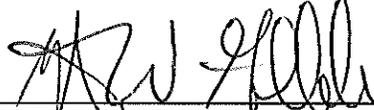
This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

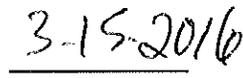
Four (4) proposals were received in response to this Request for Proposal. Each member of the Evaluation Committee individually evaluated each proposal received. The evaluation team unanimously selected to award to Sloan Vazquez, LLC, dba Sloan Vazquez McAfee in the not-to-exceed amount of \$84,140.00 for the following reasons:

- Sloan Vazquez McAfee was the lowest-cost proposal received that stated they will hand-sort each sample (residential, commercial, and self-haul). Hand-sort each sample into individual material categories is part of the stated Scope of Work in the RFP.
- Sloan Vazquez McAfee not-to-exceed cost includes all personnel, equipment, and travel cost to complete the project with minimal Larimer County involvement.

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD


DEPARTMENT HEAD SIGNATURE


DEPARTMENT


DATE

Thank you.

REGISTER OF PROPOSALS

PROPOSAL TITLE: WASTE CHARACTERIZATION STUDY

PROPOSAL #P15-41

DATE: 3-03-2016

TIME: 2:00 P.M.

DEPARTMENT: Solid Waste Department

VENDORS:

Tetra Tech, Inc.

Sloan Vazquez, LLC, dba Sloan Vazquez McAfee

Kessler Consulting, Inc.

MidAtlantic Solid Waste Consultants, LLC (MSW Consultants)