LARIMER COUNTY PROPOSAL #15-18
CONSULTING SERVICES FOR UNMET NEEDS AND COMMUNITY FRAGILITY STUDY
EMERGENCY MANAGEMENT DEPARTMENT
JUNE 30, 2015 2:00 P.M.

Proposals to consider contracting with a firm to provide consulting services for unmet needs and community fragility study for the Larimer County Office of Emergency Management were accepted on Tuesday, June 30, 2015 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Heather MacMillan, CPPB, Purchasing Director, and recorded by Kevin Goins, Department Specialist. The following proposals were received:

VENDOR
CB&I Environmental and Infrastructure Inc.
CDR | Maguire Inc.

No decision of award was made pending review and recommendation by the Larimer County Office of Emergency Management.

The Larimer County Office of Emergency Management reviewed the proposals and recommends accepting the proposal from CDR | Maguire as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.

Heather MacMillan
Purchasing Director

Carol L. Block, Financial Services Director
For the Board of Larimer County Commissioners

PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000
Fort Collins, Colorado 80521
(970) 498-5955
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TO: Lori Hodges, Director of Emergency Management

FROM: Heather MacMillan, CPPB, M.Ed., Purchasing Director

DATE: 6/30/15

SUBJECT: P15-18, Consulting Services for Unmet Needs and Community Fragility Study

Transmitted for your review and recommendation, are the proposals received to consider contracting with a firm to provide consulting services for unmet needs and Community Fragility Study. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Qualifications
2. Project Approach
3. Proposed Personnel
4. Proposal Quality
5. Proposed Fee

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

Two vendors provided proposals and were interviewed in response to this solicitation; CDR | Maguire Inc., and CB&I Environmental & Infrastructure, Inc. The Evaluation Committee unanimously selects CDR | Maguire in the amount of $215,139.00 (pending negotiations) for the reasons listed below.

CDR | Maguire proposed one of their team members would relocate to Larimer County for the four (4) month period during which this study would take place; whereas the second vendor did not propose this. The Evaluation Committee feels this presence is critical, and will provide more interactive conversations between the County and the award vendor.

Of the two vendors, the Evaluation Committee felt that CDR | Maguire presented the clearest understanding of this project, and would provide the most flexibility and innovation in developing this new product.

Lastly, the Evaluation Committee felt that of the two vendors, CDR | Maguire demonstrated better knowledge and expertise of the diversity of Larimer County, which is key to the success of this project.

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD

DEPARTMENT HEAD SIGNATURE	DEPARTMENT	DATE
	Office of Emergency Mgmt	7/30/15

Thank you.