

LARIMER COUNTY PROPOSAL #15-15
OFFICE ON AGING – NUTRITION SERVICES
HUMAN SERVICES DEPARTMENT
May 11, 2015 2:00 P.M.

Proposals to consider contracting for Larimer County Office on Aging Grant Funded Services for Nutrition, to include Home-Delivered Meals (Hot or Frozen), and Congregate Meals for persons 60 years of age and older, for the Larimer County Human Services Department were accepted on Monday, May 11, 2015 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Heather MacMillan, CPPB, M.Ed., Purchasing Director and recorded by Sarah Brightman, Purchasing Agent I. The following proposals were received:

VENDOR

Volunteers of America – Colorado Branch (Congregate Meals)
Volunteers of America – Colorado Branch (Home-Delivered Meals)
Meals on Wheels of Loveland and Berthoud

No decision of award was made pending review and recommendation by the Larimer County Human Services Department.

The Larimer County Human Services Department reviewed the proposals and recommends accepting the proposals from all vendors, per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Heather MacMillan
Purchasing Director

 For Carol Block

Carol L. Block, Financial Services Director
For the Board of Larimer County Commissioners



PURCHASING DEPARTMENT

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Fort Collins, Colorado 80521
(970) 498-5955
Fax (970) 498-5959

TO: Ed Rutherford, Business Division Manager
Lynda Meyer, Office on Aging Program Manager
FROM: Heather MacMillan, CPPB, M.Ed., Purchasing Director
DATE: 5/11/15
SUBJECT: P15-15, Office on Aging – Nutrition Services

Transmitted for your review and recommendation, are the proposals received to contracting for Larimer County Office on Aging Grant Funded Services for Nutrition, to include Home-Delivered Meals (Hot or Frozen), and Congregate Meals for persons 60 years of age and older. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

- 1. Service Plan
- 2. Cost/Service Units
- 3. Vision
- 4. Organizational Capabilities

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award: _____ The Evaluation Committee thoroughly reviewed and evaluated the proposals submitted, and unanimously selects the following vendors for award, in the dollar amounts recorded below:

Volunteers of America (Congregate Meals) in the amount of \$245,000.00 (pending negotiations)

Volunteers of America (Home-Delivered Meals) in the amount of \$91,344.00 (pending negotiations)

Loveland Meals on Wheels (Home-Delivered Meals) in the amount of \$130,000.00 (pending negotiations)

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD


DEPARTMENT HEAD SIGNATURE

Human Services
DEPARTMENT

6-4-15
DATE

Thank you.