

LARIMER COUNTY PROPOSAL #15-10  
FINANCE DEPARTMENT  
MONTH DAY, 2015 2:00 P.M.

Proposals to consider contracting for auditing services for the Larimer County Finance Division were accepted on Thursday, May 28, 2015 at 2:00 P.M. in the Purchasing Department. Proposals were accepted by Les Brown, Purchasing Agent I and recorded by Kevin Goins, Department Specialist I. The following proposals were received:

**Vendor Name**

RubinBrown, LLP  
McGee, Hearne & Paiz, LLP  
Eide Bailly LLP  
Anton Collins Mitchell LLP  
CliftonLarsonAllen LLP  
Swanhorst & Company LLC

No decision of award was made pending review and recommendation by the Larimer County Finance Department.

The Larimer County Finance Department reviewed the proposals and recommends accepting the proposal from RubinBrown, LLP as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Heather MacMillan, CPPB  
Purchasing Director



Carol L. Block, Financial Services Director  
For the Board of Larimer County Commissioners



**PURCHASING DEPARTMENT**

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(970) 498-5955  
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**TO: Lorrie Lopez, Controller**  
**FROM: Les Brown, Purchasing Agent I**  
**DATE: 5/28/2015**  
**SUBJECT: Results from RFP#15-10, Auditing Services**

Transmitted for your review and recommendation, are the proposals received to consider contracting for auditing services for the Larimer County Finance Division. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Firm's Qualifications
2. Technical Qualifications, Expertise, and Experience
3. Quality, accuracy and completeness of proposal
4. Price

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

The Evaluation Committee shortlisted the three (3) highest scored vendors: RubinBrown LLP, Clifton Larson Allen LLP, and Eide Bailly LLP and performed interviews with each. The Evaluation Committee unanimously selects RubinBrown LLP in the estimated first year amount of \$117,000.00 for the following reasons:

The Evaluation Committee felt RubinBrown's interview was the most cohesive team of all vendors interviewed, and they demonstrated the most knowledge on how the Single Audit applies to Larimer County.

RubinBrown's interview team included an Information Security Expert, who explained the benefits of having information security during and after the audit process to help prevent security breaches. Information security was not specifically requested in the RFP and no other vendor discussed it during the interviews. The Evaluation Committee viewed this attention to security as a reassuring measure to the County.

Lastly, RubinBrown LLP proposal was the highest scored by the Evaluation Committee.

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

*Les Brown*  
DEPARTMENT HEAD SIGNATURE DEPARTMENT *Finance*

*7/31/15*  
DATE

Thank you.

**P15-10, Audit Services**

<b>COMPANY:</b>	<b>RubinBrown, LLP</b>	<b>Clifton Larson Allen LLP</b>	<b>Eide Bailly LLP</b>	<b>Swanhorst &amp; Company LLC</b>	<b>Anton Collins Mitchell LLP</b>	<b>McGee, Hearne &amp; Paiz, LLP</b>
<b>EVALUATORS</b>						
<b>#1</b>	4.60	3.50	2.70	2.70	2.00	1.40
<b>#2</b>	4.00	4.80	4.30	4.00	4.00	3.20
<b>#3</b>	4.71	4.51	4.49	4.52	4.38	4.40
<b>#4</b>	4.00	4.40	4.10	3.60	2.40	3.10
<b>#5</b>	4.62	4.52	4.26	3.60	4.18	3.86
<b>TOTALS</b>	<b>21.93</b>	<b>21.73</b>	<b>19.85</b>	<b>18.42</b>	<b>16.96</b>	<b>15.96</b>