

LARIMER COUNTY PROPOSAL #14-03
NON-PROJECT SPECIFIC HYDROLOGY & HYDRAULICS ENGINEERING SERVICES
ENGINEERING DEPARTMENT
MAY 21, 2014 2:00 P.M.

Proposals to consider contracting with one or more firms to perform non-project specific hydrology and hydraulics engineering services for the Larimer County Engineering Department were accepted on Wednesday, May 21, 2014, 2014 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Heather MacMillan, Purchasing Agent I and recorded by Les Brown, Department Specialist II. The following proposals were received:

VENDOR

Tetra Tech
Olsson Associates
Icon Engineering
Ayres Associates
Hydrau-Tech
Matrix Design Group
Anderson Consulting Engineers
Quality Engineering LLC
Michael Baker Jr. Inc
JR Engineering

No decision of award was made pending review and recommendation by the Larimer County Engineering Department.

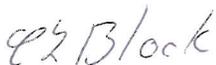
The Larimer County Engineering Department feels it's necessary to contract with two engineering firms so they may select the firm whose expertise matches the specific project they are working on at the time. Additionally, because of the unknown timing of project needs, coupled with the fact that many engineering firms along the Front Range have become very busy due to the flood disaster, the consultant firm's staff availability is unknown. Larimer County felt two engineering firms were needed to ensure continuity of service, such that if one firm's project work schedule is full and they cannot accommodate the County's schedule, we would ask the other firm to do the work.

The Larimer County Engineering Department reviewed the proposals and shortlisted the four highest-scored firms; Anderson Consulting Engineers, Ayes Associates, Icon Engineering, and Tetra Tech. In-person interviews were performed with each vendor on June 10, 2014. The Larimer County Engineering Department recommends accepting the proposals from both Anderson Consulting Engineers, and Ayres Associates, each in the award amount of \$150,000.00 for the first year (a combined award of \$300,000.00), per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Kathryn Rowe
Purchasing Director



Carol L. Block, Financial Services Director
For the Board of Larimer County Commissioners



PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000
Fort Collins, Colorado 80521
(970) 498-5955
Fax (970) 498-5959

TO: Mark Peterson, County Engineer
FROM: Heather MacMillan, Purchasing Agent I
DATE: May 21, 2014
SUBJECT: P14-03 Non-Project Specific Hydrology & Hydraulics Engineering Services

Transmitted for your review and recommendation, are the proposals received to consider contracting with one or more firms to perform non-project specific hydrology and hydraulics engineering services. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Understanding and Completeness
2. Workload Capacity and Responsiveness
3. Project Team
4. Relevant Project Experience

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award: _____
The Evaluation Committee unanimously selects Anderson Consulting Engineers, and Ayres Associates, in the estimated first year amount of \$150,000.00 for each vendor for the following reasons:

While all shortlisted firms explained their experience with hydraulic modeling and floodplain delineation, Anderson Consulting Engineers and Ayres Associates each had the most experience in these disciplines in Larimer County specifically, with Anderson listing sixteen (16) projects in Larimer County, and Ayres listing seven (7) projects in Larimer County. Of the two remaining shortlisted vendors, ICON Engineering listed one (1) project in Larimer County, and Tetra Tech listed two (2) projects in Larimer County. Anderson and Ayres have the most experience and familiarity with hydraulic modeling and floodplain delineation specific to Larimer County regulatory floodplains. Anderson and Ayres had high availability of key staff for assignment to task order projects. Anderson and Ayres have the most extensive post-flood involvement on flood recovery projects in Larimer County, such as working with the City of Fort Collins, Big Thompson Watershed Restoration Coalition, the City of Loveland, and Larimer County, and therefore demonstrated the most comprehensive knowledge and understanding of current needs and issues. Ayres lists considerable hydraulic design and river engineering experience in Larimer County and has been instrumental in development of state-of-practice design guides for use nationwide for the Federal Highway Administration. Anderson lists considerable hydrologic, hydraulic, and floodplain engineering experience in Larimer County.

This is a non-project specific contract and there is no guaranteed amount of work to either consultant. In general, we expect to negotiate task orders with either of the selected firms based on a variety of factors including but not limited to: timing of project needs and availability of consultant staff; whether the firm has prior experience with a particular stream or river system; particular expertise in a needed technical discipline and/or whether they are already committed to work in a particular system for another client.

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD


DEPARTMENT HEAD SIGNATURE

Engineering
DEPARTMENT

06/20/14
DATE

Thank you.