

LARIMER COUNTY PROPOSAL #13-17
OFFICE ON AGING – GRANT FUNDED SERVICES TO PROVIDE SENIORS WITH CASE
MANAGEMENT SERVICES
HUMAN SERVICES DEPARTMENT
DECEMBER 13, 2013 2:00 PM

Proposals to consider contracting with a firm to provide seniors with case management services for the Larimer County Human Services Department were accepted on Friday, December 13, 2013 at 2 P.M. in the Purchasing Department. Proposals were accepted by Les Brown, Purchasing Department Specialist, and recorded by Heather MacMillan, Purchasing Agent I. The following proposals were received:

VENDOR

Catholic Charities and Community Services of the Archdiocese of Denver, Inc.

Lutheran Social Services of Colorado, *dba* Lutheran Family Services Rocky Mountains

Elderhaus Adult Day Program, Inc

No decision of award was made pending review and recommendation by the Larimer County Human Services Department.

The Larimer County Human Services Department reviewed the proposals and recommends accepting the proposal from Lutheran Social Services of Colorado, *dba* Lutheran Family Services Rocky Mountains in the amount of \$16,600.00, per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendation.



Kathryn Rowe
Purchasing Director



RECEIVED JAN 07 A.M. 2014

TO: Lynda Meyer, Office on Aging Program Manager
FROM: Les Brown, Purchasing Department Specialist
DATE: December 13, 2013
PROPOSAL TITLE: Office on Aging - Grant Funded Services to Provide Seniors with: Case Management Services - P#13-17

Transmitted for your review and recommendation, are the proposals received to consider contracting for Grant Funded Services for the Larimer County Office on Aging. Please fill in this form and return it to me via interoffice mail, e-mail, or fax.

After you calculate your rating totals, including the weighting factors, please check your arithmetic. List the criteria you used to evaluate the proposals:

- 1. Organization Capacity - 35 Points
2. Service Plan - 25 points
3. Cost/Service Units - 20 points
4. Vision - 20 points

Attach the total score for each vendor. This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award: The evaluation committee unanimously chose Lutheran Family Services Rocky Mountains (LFSRM) in the amount of \$16,600.00 due to the following reasons. The proposal states they will serve older adults throughout Larimer County and not limit their case management to one specific community or client base. LFSRM clearly listed 5 networking partnerships they will work with to expand case management services throughout Larimer County as required in the specifications on page 7 of RFP. The proposal submitted by LFSRM clearly describes services to be provided including ongoing monitoring and formalized reassessment as described on page 3 of RFP under minimum service requirements to be provided. In addition, LFSRM provided a detailed follow-up plan, including contacting clients one year after case closure to ensure clients are still receiving services from agencies established during case management services.

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD

Handwritten signature of Amy Riley, Department: Human Services, Date: 1/6/14

DEPARTMENT HEAD SIGNATURE DEPARTMENT DATE