

LARIMER COUNTY PROPOSAL #13-14  
WASTEWATER UTILITY ENGINEERING SERVICES – WESTERN MINI RANCHES/VAQUERO ESTATES  
HEALTH DEPARTMENT  
NOVEMBER 19, 2013 2:00 P.M.

Proposals to consider the purchase of wastewater utility engineering services for the Larimer County Health Department were accepted on Tuesday, November 19, 2013, 2013 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Heather MacMillan, Purchasing Agent I and recorded by Les Brown, Department Specialist II. The following proposals were received:

**VENDOR**

LJV Engineers  
JVA Consulting Engineers  
Baseline Engineering  
Rocky Mountain Water Solutions  
Farnsworth Group  
TST Inc of Denver  
RG & Associates  
Martin/Martin Inc., Consulting Engineers  
Frchetti Engineering Inc  
Olsson Associates

No decision of award was made pending review and recommendation by the Larimer County Health Department. The two highest-scored vendors were shortlisted and interviewed; JVA Inc., and Martin|Martin, Inc., Consulting Engineers.

The Larimer County Health Department reviewed the proposals and performed interviews of the shortlisted firms, and recommends accepting the proposal from JVA, Inc., per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Kathryn Rowe  
Purchasing Director



PURCHASING DEPARTMENT

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**TO:** Adrienne LeBailly, MD, Public Health Administrator  
Ed Schemm, Assistant Director of Environmental Health

**FROM:** Heather MacMillan, Purchasing Agent I

**DATE:** 11/19/13

**SUBJECT:** P13-14, Wastewater Utility Engineering Services – Western Mini Ranches/Vaquero Estates

Transmitted for your review and recommendation, are the proposals received to consider wastewater utility engineering services. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Expertise & Experience
2. Services
3. Understanding & Completeness
4. Similar Projects
5. Pricing

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

The Evaluation Committee selects JVA, Inc., in the amount of \$18,000 for the following reasons: JVA detailed more specific knowledge regarding the existing sewer infrastructure of the area, specifically the Dry Creek Interceptor, than the other shortlisted firm interviewed. JVA had more experience working with the Colorado State Revolving Loan Fund (SRF), having completed at least three (3) SRF projects in Larimer County alone, whereas the other shortlisted vendor did not detail SRF experience within the State of Colorado. JVA demonstrated much more in-depth knowledge of the area than the other shortlisted firm, specifically the boundaries of the 208 Water Quality Service Area, has completed two (2) very similar Preliminary Engineering Reports for neighborhoods in the immediate area, and has an ongoing relationship with the Town of Berthoud.

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

Adrienne LeBailly  
DEPARTMENT HEAD SIGNATURE

Health and Environment  
DEPARTMENT

12/12/2013  
DATE

Thank you.