

LARIMER COUNTY PROPOSAL #12-10  
ARCHITECTURAL SERVICES  
FACILITIES DEPARTMENT  
JANUARY 31, 2013 2:00 P.M.

Proposals to consider contracting with up to three (3) vendors for architectural services for the Larimer County Facilities Department were accepted on Thursday, January 31, 2013 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Heather MacMillan, Purchasing Agent I and recorded by Les Brown, Department Specialist II. The following proposals were received:

VENDOR

D2C Architects  
Vaught Frye Larsen Architects  
Hauser Architects  
Architecture West LLC  
Architecture Plus  
Freeman Architects PC  
Kenney & Associates Inc  
H+L Architecture  
Architects' Studio  
Design Edge  
Thorp Associates PC

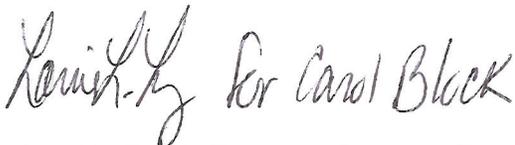
No decision of award was made pending review and recommendation by the Larimer County Facilities Department.

The Larimer County Facilities Department reviewed the proposals and recommends accepting the proposals from: The Architects' Studio Inc., Architecture Plus, P.C., and Kenney & Associates, Inc., per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Kathryn Rowe  
Purchasing Director



Carol L. Block, Financial Services Director  
For the Board of Larimer County Commissioners



PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000  
 Fort Collins, Colorado 80521  
 (970) 498-5955  
 Fax (970) 498-5959

**TO:** Mark Pfaffinger, CIO of Facilities and Information Department  
 Steve Balderson, Facilities Services Manager  
 Jennifer Johnson, Facility Planner and Real Estate Group Manager

**FROM:** Heather MacMillan, Purchasing Agent I

**DATE:** 1/31/13

**SUBJECT:** P12-10, Architectural Services

Transmitted for your review and recommendation, are the proposals received to consider contracting with up to three architectural firms to provide architectural services. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Experience/Strength of Proposed Team
2. Similar Project Experience & References
3. LEED Project Experience

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

The Evaluation Committee decided to short-list the four (4) top-scoring vendors and perform reference checks on each. After the reference checks were complete, the Evaluation Committee selected the following three (3) vendors, in the estimated dollar amount of \$250,000 each (based upon possible 2013 projects), for the reasons supplied below:

<u>Award Vendor</u>	<u>Reason for selection</u>
The Architects' Studio, Inc.	This vendor has the most extensive parks experience of the short-listed vendors, and was the only short-listed vendor which provides Master Plan services.
Architecture Plus, P.C.	This vendor has the most LEED experience of the short-listed vendors, and was the only vendor that indicated they provide Facilities' Assessments.

Kenney & Associates, Inc.	This vendor has extensive office remodel experience, and extremely positive reference checks.
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**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

*Mark P. Hines*  
DEPARTMENT HEAD SIGNATURE

FTD  
DEPARTMENT

2/26/13  
DATE

Thank you.