

LARIMER COUNTY PROPOSAL #12-06  
WASTEWATER UTILITY ENGINEERING SERVICES  
HEALTH DEPARTMENT  
OCTOBER 31, 2012 2:00 P.M.

Proposals to consider the purchase of wastewater utility engineering services for the Larimer County Health Department were accepted on Wednesday, October 31, 2012 at 2:00 P.M. in the Purchasing Department. Proposals were accepted by Heather MacMillan, Purchasing Agent I and recorded by Les Brown, Department Specialist II. The following proposals were received:

**Vendors**

Farnsworth Group

JVA Inc.

Frchetti Engineering

RG & Associates

Olsson Associates

Stantec Consulting Services Inc.

Merrick-McLaughlin Water Engineers, a  
Division of Merrick & Company

No decision of award was made pending review and recommendation by the Larimer County Health Department.

The Larimer County Health Department reviewed the proposals and recommends accepting the proposal from JVA Consulting Engineers in the amount of \$21,300.00, per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Kathryn Rowe  
Purchasing Director



PURCHASING DEPARTMENT

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**TO:** Adrienne LeBailly, Public Health Administrator  
**FROM:** Heather MacMillan, Purchasing Agent I  
**DATE:** 10/31/12  
**SUBJECT:** P12-06, Wastewater Utility Engineering Services – Berthoud Estates

Transmitted for your review and recommendation, are the proposals received to consider contracting for preliminary engineering study services for the Larimer County Health Department.

Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Services
2. Understanding and Completeness
3. Expertise and Experience
4. Similar Projects
5. Pricing

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:

After interviewing the three short-listed vendors, the Evaluation Committee unanimously selected JVA Consulting Engineers, in the amount of \$21,300.00 for the following reasons: of the proposals received, JVA's cost analysis was much more in-depth than the other proposals received, and included a breakdown of specific billing per-task which was much more detailed than the other two vendors interviewed. In the last five years, JVA has completed 15 upgrades to wastewater plants with an outflow of under 50,000 gallons per day, versus 13 and 6 for the other two vendors interviewed. JVA has completed two preliminary engineering studies within Larimer County within the last five years, one of which was located approximately two miles from the location of this project, and because no other vendors interviewed had this specific experience, the Evaluation Committee feels that JVA has more experience dealing with this area.

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

Adrienne LeBailly  
DEPARTMENT HEAD SIGNATURE

Health & Environment  
DEPARTMENT

11/19/2012  
DATE

Thank you.