

LARIMER COUNTY PROPOSAL #12-03
SOLID WASTE DEPARTMENT
JULY 2, 2012, 2:00PM

Proposals to consider contracting for consulting services for the Larimer County Solid Waste Department were accepted on Monday, July 2, 2012 at 2 P.M. in the Purchasing Department. Proposals were accepted by Heather L. MacMillan, Purchasing Agent I, and recorded by Heather Michaels, Purchasing Agent II. The following proposals were received:

<u>VENDOR</u>
Colorado Solid Waste Consultants
American Environmental Consultants
Golder Associates
Weaver Boos Consulting

No decision of award was made pending review and recommendation by the Larimer County Solid Waste Department.

The Larimer County Solid Waste Department reviewed the proposals and recommends accepting the proposal from American Environmental Consultants in the estimated amount of \$10,887.00, per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendation.



Kathryn Rowe
Purchasing Director



TO: Stephen Gillette, Director of Solid Waste
Steve Harem, Environmental Specialist, Solid Waste

FROM: Heather MacMillan, Purchasing Agent I, Purchasing

DATE: 7/2/12

SUBJECT: P12-03. Landfill Design & Operations Plan

Transmitted for your review and recommendation, are the proposals received to consider contracting for consulting services for the Larimer County Solid Waste Department. When you have made your final decision of award for this proposal, please fill in this form and return it to me via interoffice mail, e-mail, or fax.

The following criteria must be used to evaluate the proposals:

- | | |
|---|-------|
| 1. <u>Personnel Qualifications (education, experience, licenses, etc)</u> | = 20% |
| 2. <u>Experience (EDOP work, HMWMD relations)</u> | = 30% |
| 3. <u>Approach</u> | = 30% |
| 4. <u>Total Cost</u> | = 20% |

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records.

Explain why you want to award the work to a particular vendor and the dollar amount of the award: We
recommend awarding the work to American Environmental Consulting
for the estimated total cost of \$10,887. Their proposal demonstrated a
very thorough understanding of the project and provided a unique approach
(i.e. handling the EDOP update via a separate 'Amendment' document, and updating
the Waste Characterization and Disposal Plan as a "stand-alone" document).

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD


DEPARTMENT HEAD SIGNATURE

Solid Waste
DEPARTMENT

July 9, 2012
DATE

Thank you.