

LARIMER COUNTY BID #15-17  
 SNOW AND ICE REMOVAL SERVICES  
 FACILITIES DEPARTMENT  
 AUGUST 14, 2015 2:00 P.M.

Bids to consider contracting with a service provider(s) for various snow and ice removal services for the Larimer County Facilities Department were received and opened on Friday, August 14, 2015 at 2:00 p.m. in the Purchasing Department. Bids were opened by Les Brown, Purchasing Agent II, and recorded by Kevin Goins, Department Specialist I. The following bids were received:

VENDOR	Cost Location A	Cost Location B	Cost Location C	Cost Location D	Cost Location E
Carnation Building Services, Inc.	\$815.00	\$815.00	\$815.00	\$815.00	\$815.00
Korby Landscape LLC	\$836.00	\$836.00	\$836.00	\$836.00	\$836.00
L&M Enterprises, Inc.	\$960.00	\$1,320.00	\$960.00	\$830.00	\$960.00
Consolidated Divisions Inc.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00

No decision of award was made pending review and recommendation by the Larimer Facilities Department.

The Larimer County Facilities Department reviewed the bids and recommends accepting the bid from Korby Landscape LLC as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the Facilities Department that awarding this bid to Korby Landscape LLC is in the best interest of Larimer County. The next time this bid for snow and ice removal services is solicited, the Purchasing Department will work with the Facilities Department to establish a "1-Hour Inclement Weather Response Time" clause in the bid document. This clause in future solicitations will help eliminate any concern the County may have about the sidewalks and parking lots being cleared within a timely manner.

Heather MacMillan  
 Purchasing Director

Carol L. Block, Financial Services Director  
 For the Board of Larimer County Commissioners



**PURCHASING DEPARTMENT**

200 W. Oak Street, Suite 4000  
Fort Collins, Colorado 80521  
(970) 498-5955  
Fax (970) 498-5959

**TO:** Steve Balderson, Facilities Operations Manager  
Troy Griffin, Facilities Maintenance Supervisor

**FROM:** Les Brown, Purchasing Agent II

**DATE:** 8/14/2015

**SUBJECT:** B15-17, Snow and Ice Removal Services

Transmitted for your review and recommendation, are the bids received to consider contracting with a service provider(s) for various snow and ice removal services.

When you have completed your review of the bids, please prepare your recommendation on this form and return the form to me. If you do not recommend awarding the bid to the lowest bidder, please explain why. This document will be considered a public record and open to inspection.

I recommend awarding all locations to Korby Landscape LLC in the estimated bid amount of \$836.00 for each location for the following reasons:

The Facilities Department feels it is in the County's best interest to award this bid to a local vendor, Korby Landscape the second lowest bid received. The lowest bid received was from Carnation Building Services, Inc. located in Aurora, CO and was only 2.5% lower than Korby Landscape's bid. The Facilities Department feels that a vendor based out of Aurora, CO will have a longer response time during inclement weather than a local vendor and would not have first-hand knowledge of current weather conditions in the Fort Collins area.

For these reasons the Facilities and Purchasing Department requested and was granted the use of Local Preference by the County manager, Linda Hoffmann, for this bid.

The Larimer County Purchasing Policy states, "C. LOCAL PREFERENCE FOR PURCHASES OVER \$50,000.00: If a department feels it is not in the County's best interest to award a purchase for over \$50,000.00 to the low bidder, a complete statement of their reasons must be incorporated in their recommendation to the Purchasing Department. That recommendation will then be forwarded by the Purchasing Department to the County Manager for written approval before a Purchase Order will be issued. If, in the sole judgment of the Board of County Commissioners, the bids or proposals for purchases over \$50,000.00 are substantially equal, the Board may grant the award to companies located in Larimer County (all approvals, in these instances, must be obtained through the County Manager, in writing). The Larimer County award vendor must be within 5% of the low bidder."

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

  
DEPARTMENT HEAD SIGNATURE

FACILITIES  
DEPARTMENT

9/03/2015  
DATE

Thank you.