

LARIMER COUNTY BID #14-14  
PURCHASE OF PREPAID VISA OR MASTERCARD CARDS  
HUMAN RESOURCES DEPARTMENT  
JUNE 17, 2014 2:00 P.M.

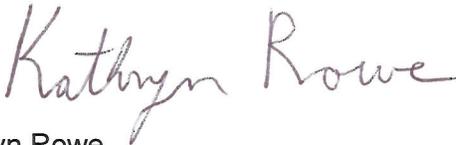
Bids to consider the purchase of prepaid Visa or MasterCard cards for the Larimer County Human Resources Department were received and opened on Tuesday, June 17, 2014 at 2:00 p.m. in the Purchasing Department. One bid was received and opened by Les Brown, Department Specialist, and recorded by Heather MacMillan, Purchasing Agent I. The following bid was received:

<b>Vendor Name</b>	<b>Program #1 and #2 total Annual Cost</b>
1 to 1 Card	\$96,082.25

No decision of award was made pending review and recommendation by the Larimer County Human Resources Department.

The Larimer County Human Resources Department reviewed the one bid received and recommends accepting the bid from 1 to 1 Card as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Kathryn Rowe  
Purchasing Director



Carol L. Block, Financial Services Director  
For the Board of Larimer County Commissioners



PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000  
Fort Collins, Colorado 80521  
(970) 498-5955  
Fax (970) 498-5959

**TO:** Lorenda Volker, Assistant County Manager and Human Resources Director  
Sarah Morales, Wellness Benefits Coordinator

**FROM:** Les Brown, Larimer County Purchasing Department

**DATE:** June 17, 2014

**SUBJECT:** Bids received for B#14-14, Purchase of Prepaid Visa or MasterCard cards

Transmitted for your review and recommendation, is the one bid received to consider the purchase of prepaid Visa or MasterCard cards.

The Purchasing Department advertised on line and in the local newspaper, as well as directly solicited seven (7) vendors for this bid; SmartOne Prepaid Solutions, Award2Go Corporate Sales, One-to-One Card, Parago, UniRush Financial Services, Perfect Plastic Printing, and Harland Clarke Corp. Only one bid was received. The Purchasing Department followed up with the non-responding vendors to understand why. Smartone Prepaid Solutions is no longer in business. Award2Go Corporate Sales and UniRush Financial Services did not have time to review the bid document. Parago and Perfect Plastic Printing only produce high volume orders and our volume is not high enough. Harland Clark Corp. only sells their prepaid products to financial institutions.

When you have completed your review of the bid, please prepare your recommendation on this form and return the form to me. This document will be considered a public record and open to inspection.

I recommend 1 to 1 Card in the amount of \$ \$96,082.25

for the following reasons: 1 to 1 Card was the most  
responsive, responsible, lowest  
price bid meeting all  
specifications

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

Lorenda Volker  
DEPARTMENT HEAD SIGNATURE

HR  
DEPARTMENT

7/23/14  
DATE

Thank you.